



Town of Discovery Bay
A California Community Services District
"Friday Letter"
To the Board of Directors
January 10, 2014

From: Rick Howard, General Manager

General Manager/Administration:

- ✓ This year has started with a number of exciting items to report. First and foremost, the renovation of the Community Center is nearing completion, which I will address later.
- ✓ Tomorrow morning I will be speaking to the Men's Club at the Delta Community Presbyterian Church. I plan on discussing the overall outlook of the Town and our current capital program as well as the Community Center. I will also touch on Pantages and Newport Pointe as well.
- ✓ Speaking of Pantages and Newport Pointe, their individual Pre-Annexation Agreements are winding their way through development with our legal counsel. We are hoping to have a draft to present later in February.

Financial Services

- ✓ As I noted a few weeks ago, we rolled out the Xpress Bill Pay system. This week the first of the bills went out advertising the new online system. We expect a large increase of online users in the coming months. I'll keep you posted!

Parks, Landscape and Recreation Services

- ✓ The work at the Community Center has been transformational. The interior updates and exterior repairs have made a monumental difference. Every person that comes in can't hesitate to note how great the improvements look. The community has been supportive as a number of classes are either full, while others have met minimum (or close to minimum) participants. A number of the youth classes have not seen the same interest as some of the adult dance and exercises classes. I'm guessing that as spring comes and the lighter it gets, more interest will arise for these types of classes.

- ✓ We are *tentatively* scheduling a Community Center Open House for Thursday, February 20 from 6-8. Watch for details to follow.
- ✓ We have tended offers for both the Recreation Projects Coordinator and Administrative Assistant position in Parks and Landscape. Both individuals will start on January 20th. Dan Meewis is the new Recreation Projects Coordinator and he comes to us for the Livermore Parks and Recreation District. Monica Rollins will be the new Administrative Assistant and comes to us from All God's Children School. We look forward to both of them starting and becoming a part of the Discovery Bay family. Once they are onboard, we will be fully staffed with 14 employees.
- ✓ There was a really good article in today's Discovery Bay Press o the Community Center. It was front page and included a photo of a Yoga class taking place this past Tuesday evening. Visit www.thepress.net if you haven't had an opportunity to read the article.
- ✓ Some of the latest photos, taken today, of the work in and out of the Community Center:





Water and Wastewater Services

- ✓ The water pump for the Bio Solids that was ordered arrived not according to specifications. The pump was sent back and we are now awaiting the correct pump (the casing was not stainless as specified).
- ✓ Next week Virgil will be in Sacramento obtaining information on the pending takeover by the RWQCB of drinking water regulations. Not sure how this will work out, but the law was passed and we'll have to adjust as necessary.
- ✓ The pre-bid for Lift Station F is next Thursday, with a Board award date of February 5th.

Important Dates

Upcoming important dates are as follows:

- State of the Town – Saturday, January 18, 2014 at 5:30 p.m. - Discovery Bay Country Club
- CSD Regular Board Meeting – January 22, 2014 at 7:00 p.m. (RESCHEDULED from January 15, 2014.
- Board Workshop – Saturday, February 1, 2014 at 9:00 a.m. until noon.
- *Tentative* Community Center Open House, February 20 at 5:30.